

# SERVICE ENGAGEMENT FORM

(PLEASE USE BLOCK LETTERS THROUGHOUT)

## SECTION A : STUDENT INFORMATION

Full Name : \_\_\_\_\_

Preferred Name : \_\_\_\_\_

NRIC No. : \_\_\_\_\_

Passport No. : \_\_\_\_\_ Expiry Date : \_\_\_\_\_ (DD/MM/YY)

Date of Birth : \_\_\_\_\_ (DD/MM/YY) Nationality : \_\_\_\_\_

Gender :  Male  Female Race : \_\_\_\_\_ (For Malaysian Only)

Email Address : \_\_\_\_\_ Religion : \_\_\_\_\_

Contact No. : (Telephone) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Mailing Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## SECTION B : PARENT/GUARDIAN INFORMATION (FOR STUDENT BELOW 18 YEARS OLD)

Full Name : \_\_\_\_\_

Relationship : \_\_\_\_\_

NRIC No. : \_\_\_\_\_

Passport No. : \_\_\_\_\_

Occupation : \_\_\_\_\_ Company : \_\_\_\_\_

Contact No. : (Telephone) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Email Address : \_\_\_\_\_

Mailing Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## SECTION C: STUDENT EDUCATION BACKGROUND (Please begin with the most recent)

Details of Institution	Year Attended	Highest Level Achieved	Language of Instruction
(Name of Institution)	(From)		
(City) (Country)	(To)		
(Name of Institution)	(From)		
(City) (Country)	(To)		
(Name of Institution)	(From)		
(City) (Country)	(To)		

LANGUAGUE PROFICIENCY (Please indicate Top 3, 1 being most fulent)

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

## SECTION D: PREFERRED INSTITUTION (SCHOOL / COLLEGE / UNIVERSITY) TO ENTER

Choice 1 \_\_\_\_\_

Choice 2 \_\_\_\_\_

Choice 3 \_\_\_\_\_

Preferred Intake (Month & Year): \_\_\_\_\_

Preferred Grade/Level: \_\_\_\_\_

### TERMS & CONDITIONS

All students, parents and/or guardians are advised to carefully review the terms and conditions of the service agreement provided by 5J Education Sdn Bhd (the 'Company').

- As a recruitment agency, we offer counselling services and recommend suitable schools according to the student's level.
- As stated in Section C, student/parent have the option to select three preferred institutions. However, the Company may suggest other institutions based on the student's academic level.
- Our service fees consist of 2 types:
  - 5J partner institutions: Service fee is RM1000/student
  - Non 5J partner institutions: Services fee is RM2000/studentThe company will proceed with the relevant administrative work only after receiving the full services fee
- Any expenses beyond the service fees shall be borne by the students/parents, includes but not limited to, admission application fees, tuition fees and miscellaneous fees. All costs involved apart from the service fees shall be borne by parents and the school respectively; the Company disclaims any liability for such cost.
- In an event of rejection in the student's application by all three institutions, the Company shall effectuate a full refund of the service fees within 30 days upon receipt of notification from the school.
- However, if the rejection is attributed to incomplete student information, failure to meet school standards, or delays caused by students/parents in providing necessary information resulting in an inability to receive an offer letter, the Company shall not be responsible for such rejection, and no refund will be issued.
- By affixing their signature to this contract, the parents/students affirm their acceptance and comprehension of our service terms and conditions, and waive any disputes arising thereof.
- All applications, experiential classes, workshops, etc., are contingent upon the availability or vacancy provided by the institution. We reserve the right to recommend an alternative school/college/university applications and experiential classes/ workshops.
- This agreement is governed by the laws of Malaysia, and any disputes arising from this agreement should be resolved through friendly consultation. If an agreement cannot be reached, the matter shall be referred to a Malaysian court with jurisdiction for resolution.
- The Company will not issue refunds in an event of no-show or last-minute cancellation.**
- Fees quoted herein represents the services rendered by 5J to you.
- 5J reserves absolute right to the programme and no individual, third party and/or entity shall have claims or rights to, including but not limited to, repackaging, rebranding and/or price markup.**

### DECLARATIONS (Student/Parent/Guardian)

I have read and agreed to the abovementioned terms and conditions. I consent to 5J Education Sdn Bhd processing my personal data solely for application purposes. Additionally, I confirm that I have the legal authority to provide consent on behalf of the individual (if they are under 18 years of age or legally unable to provide consent).

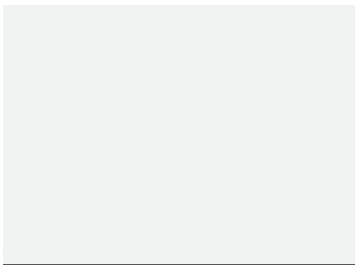
Name of Student : \_\_\_\_\_

NRIC/Passport No. : \_\_\_\_\_

Name of Parent/Guardian : \_\_\_\_\_

NRIC/Passport No. : \_\_\_\_\_

Relationship Parent  Guardian



Signature of Parent/Guardian

Date: \_\_\_\_\_ (DD/MM/YY)